

MUNI UNIVERSITY



EMPLOYMENT OPPORTUNITIES (External Advertisement No. 3/2026)

DETAILED ADVERTISEMENT

AUGUST 2026

Applications are invited from suitably qualified Ugandans to fill vacant positions at Muni University. Typed application letters should be submitted in triplicate to **the University Secretary, Muni University, P.O. Box 725, Arua**, or the **Kampala Liaison office at UMA Show Ground unit No.3**, 2nd floor, Lugogo, next to **Prisons Show Room** to be received not later than **Monday 17th, August 2026 at 5:00pm**.

The detailed job descriptions and the person specifications for the positions advertised can be viewed on the University web-site, www.muni.ac.ug

VACANT STAFF POSITIONS

ACADEMIC STAFF POSITIONS				
S/No.	Post	Number of Vacancies	Salary Scale	Job Reference Number
FACULTY OF SCIENCE				
1.	Lecturer in Pure Mathematics	1	PU6.1	MU/ACD/1.3/2026
2.	Lecturer in Applied Mathematics	1	PU6.1	MU/ACD/2.3/2026
FACULTY OF EDUCATION				
3.	Assistant Lecturer in Early Childhood Education	1	PU6.2	MU/ACD/3.3/2026
ADMINISTRATIVE STAFF POSITION				
4.	Principal Quality Assurance Officer	1	PU5	MU/ADM/1.3/2026

MODE OF APPLICATION:

1. The application letter should bear the title of the post and the reference number specified against the vacancy.
2. Applicants should attach three sets of **Certified Photocopies of their Academic Documents and Professional Certificates**, National Identity Card and three recent passport size photographs, a typed and signed CV, evidence of previous/current employment (employment contract(s), appointment letter(s) and Certificate(s) of Service) and any other relevant documents. Where it is required,

applicants for academic positions should attach evidence of publications and graduate research supervisions.

3. The application must include the applicant's telephone contact, e-mail address and telephone numbers of three referees.
4. An applicant who shall not formally receive communication from the University on completion of the selection exercise should consider him/herself unsuccessful.

**UNIVERSITY SECRETARY
MUNI UNIVERSITY**

DETAILED ADVERTISEMENT

FACULTY OF SCIENCE

Job Reference:	MU/ACD/1.3/2026
Job Title:	Lecturer in Pure Mathematics
Department:	Mathematics
Number of vacancies:	One (1) Post
Salary Scale:	(PU6.1)
Responsible to:	Head of Department
Responsible for:	Assistant Lecturers, Researcher & Teaching Assistants
Terms of Employment:	Permanent and subject to six (6) months' probation where applicable

PURPOSE OF THE JOB:

To teach, research, and conduct community service activities within their department or discipline.

KEY FUNCTIONS

1. Teach undergraduate and graduate courses.
2. Develop course materials and assessments.
3. Provide academic guidance and support to students.
4. Engage in scholarly activities such as research, publication, or innovation.
5. Contribute to departmental, university and community service.
6. Conduct research and disseminate research findings through conferences, seminars and publications.
7. Supervise undergraduate and postgraduate students undertaking research projects.
8. Conduct seminars and tutorials.
9. Mentor Assistant Lecturers and teaching Assistants

KEY OUTPUTS

1. Lesson plans prepared and Lectures delivered according to the time table.
2. Fundable research proposals prepared and approved.
3. Research conducted and research findings disseminated/published.
4. Students undertaking research supervised.
5. Seminars conducted.
6. Tests, examinations and course work set, marked and results compiled.
7. Fundable Research grants applied for.

8. Junior Staff and students Mentored.

PERSON SPECIFICATION

1. Should have a PhD in Mathematics or be on a PhD track in Mathematics specializing in Algebra or Algebraic Geometry or Number Theory or Analysis.
2. Those applicants on PhD track must have defended their proposals by the time of submission of their applications (**attach evidence of successful defense**).
3. Should have a Master's of science degree in Mathematics or MSc in Pure Mathematics or Master of Mathematics.
4. Should hold either a First Class or Second-class Upper Bachelor degree of Science in Education majoring in Mathematics or Bachelor of Science majoring in Mathematics.
5. Should have at least three (3) years of teaching experience in the specified field of specialization.
6. Must be a person of integrity.
7. The applicant should be below the age of 55 years at the time of application.

Job Reference:	MU/ACD/2.3/2026
Job Title:	Lecturer in Applied Mathematics
Department:	Mathematics
Number of vacancies:	One (1) Post
Salary Scale:	(PU6.1)
Responsible to:	Head of Department
Responsible for:	Assistant Lecturers, Researcher& Teaching Assistants
Terms of Employment:	Permanent and subject to six (6) months' probation where applicable

PURPOSE OF THE JOB:

To teach, research, and undertake community service activities within their department or discipline.

KEY FUNCTIONS

1. Lecture undergraduate and graduate courses.
2. Develop course materials and assessments.
3. Provide academic guidance and support to students.
4. Engage in scholarly activities such as research, publication, or innovation.
5. Contribute to departmental, university and community service.
6. Conduct research and disseminate research findings through conferences, seminars and publications.

7. Supervise undergraduate and postgraduate students undertaking research projects.
8. Conduct seminars and tutorials.
9. Mentor Assistant Lecturers and teaching Assistants

KEY OUTPUTS

1. Lesson plans prepared and lectures delivered according to the timetable.
2. Fundable research proposals prepared and approved.
3. Research conducted and research findings disseminated/published.
4. Students undertaking research supervised.
5. Seminars conducted.
6. Tests, examinations and course work set, marked and results compiled.
7. Fundable Research grants applied for.
8. Junior Staff and students Mentored.

PERSON SPECIFICATION

1. Should have a PhD or be on a PhD track in Applied Mathematics with specializations in Dynamical systems and Chaos or Numerical Analysis or Optimization or Scientific Computing.
2. Those applicants on PhD track must have defended their proposals by the time of submission of their applications (**attach evidence of successful defense**).
3. Should have MSc in Applied Mathematics or MSc in Mathematics or MSc in Pure Mathematics or Master of Mathematics or MSc Mathematical Modelling
4. Should hold either a First Class or Second-class Upper Bachelor degree of Science in Education majoring in Mathematics or Bachelor of Science majoring in Mathematics.
5. Should have at least three (3) years of teaching experience in the specified field of specialization.
6. Must be a person of integrity.
7. The applicant should be below the age of 55 years at the time of application.

FACULTY OF EDUCATION

Job Reference:	Muni. ADVERT MU/ACD/3.3/2026
JOB TITLE:	Assistant Lecturer in Early Childhood Education
Number of Vacancies	(1 Posts)
Salary Scale:	(M6.2)
Responsible to:	Head of Department
Terms of employment:	Permanent and subject to six (6) months' probation Where applicable

PURPOSE OF THE JOB

Assist the Senior Staff in teaching undergraduate students.

KEY FUNCTIONS

1. Assists in preparing lectures and conducting lectures to undergraduate students.
2. Assists in setting tests and examinations, moderate examinations questions, Mark scripts, enter the results in the system, submit marked scripts to the department and attend to examiners and Board meetings.
3. Assists in marking tests and examinations scripts and compile results according to grading standards of the University.
4. Assists in administering and invigilate tests, examinations and coursework according to University standards.
5. Assists in supervising students undertaking research in line with the University's guidelines and regulations.

KEY OUTPUTS

1. Lectures prepared and delivered to undergraduate students.
2. Tests, examinations and coursework set, marked and results compiled.
3. Tests, examinations and coursework administered.
4. Students undertaking research Supervised in line with the University's guidelines and regulations.

PERSON SPECIFICATIONS

1. Should have at least a Masters' Degree in Early Childhood Education.
2. Should have a First Class or Second-class Upper Bachelor of Education Degree specializing in Early Childhood Education or Bachelor of Teacher Education degree specializing in Early Childhood Education.
3. Applicants who are professionally teachers should attach evidence of registration certificate.
4. Should have a high level of academic potential to pursue higher degrees.
5. Must be registered with the relevant profession body.
6. Demonstrated computer and communication skills.
7. The applicant should be below the age of 45 years at the time of application.

ADMINISTRATIVE STAFF POSITION

Job reference:	MU/ADM/1.3/2026
JOB TITLE:	Principal Quality Assurance Officer
Number of Vacancies	(1 Post)
Salary Scale:	(PU5)
Responsible to:	Vice Chancellor
Responsible for:	Senior Quality Assurance Officer,
Terms of employment:	Permanent and subject to six (6) months' probation Where applicable

Purpose of the Job:

To ensure effective quality assurance management process in the University.

Key Functions

1. Plans, implements and continually improves the quality management systems of the University in conformity with nationally and universally accepted standards.
2. Coordinates the design, development and review of the quality assurance framework, policies, guidelines, strategies, tools, Standard Operating Procedures (SOPs) and systems in line with regulatory requirements and industry standards.
3. Develops and maintains links with appropriate regulatory bodies, external agencies and networks with other higher education institutions on quality assurance.
4. Provides technical and professional support to various academic and administrative units in the implementation and enhancement of quality assurance systems in the University.
5. Organizes and participates in the sensitization, education and training of both staff and other stakeholders in quality management systems and standards.
6. Prepares periodic reports on quality assurance in accordance with the University's quality assurance policy.
7. Participate in conducting audits, surveys and assessments to evaluate compliance with quality standards, regulatory requirements, and internal procedures and recommend corrective and preventive actions
8. Investigates quality issues, non-conformance, and client complaints, implementing corrective actions to prevent recurrence.
9. Support in communicating quality management targets, shortfalls, remedial measures and improved processes and procedures.
10. Monitors and evaluates quality assurance requirements for teaching, learning, research and community outreach and advise accordingly.
11. Ensures that the University's academic programs are continually updated and validated.

KEY OUTPUTS

1. Quality management systems of the University planned, implemented and continually improved in conformity with universally accepted standards.
2. Supports in the design, development and review of the quality assurance framework, policies, guidelines, strategies, tools, Standard Operating Procedures (SOPs) and systems in line with regulatory requirements and industry standards provided.
3. Links with appropriate regulatory bodies, external agencies and networks developed and maintained.
4. Technical and professional support to various academic and administrative units in the implementation and enhancement of quality assurance systems in the University provided.
5. Sensitization programs and training to staff and other stakeholders in quality management systems and standards organized
6. Production of periodic reports on quality assurance supported.
7. Audits, surveys and assessments to evaluate compliance with quality standards, regulatory requirements, and internal procedures conducted and corrective actions recommended.
8. Investigations on quality issues, non-conformances, and client complaints conducted.
9. Support in communicating quality management targets, shortfalls, remedial measures and improved processes and procedures provided.
10. Monitoring and evaluation of quality assurance requirements for teaching, learning, research and community outreach conducted and advice provided.
11. Academic programs are continually updated and validated.

PERSON SPECIFICATIONS

1. Should hold a minimum of a Master's degree in Quantitative Economics or Mathematics, or Statistics or Business Administration (Accounting) or Monitoring and Evaluation or Masters in Higher Education Management and Administration, or Masters in Educational Planning & Management or Educational Psychology or Masters in Information Technology or Information Science or Computer Science.
2. Bachelor's Degree in fields of Quantitative Economics or Mathematics, or Statistics or Business Administration/ Studies (Accounting option) or Bachelor of Commerce(Accounting Option) or BSc with Education or Bachelor in Information Technology or Information Science or Computer Science from a recognized institution.
3. Shall have at least five years' experience in the field of quality assurance or Monitoring and Evaluation or Audit or Research or teaching, three (3) of which should have been at the level of Senior Quality Assurance Officer or Senior Monitoring and Evaluation Officer or Senior Auditor or Senior Researcher or Senior teaching staff in a University or in a reputable institution.

4. ISO, TQMS, CPA, ACCA, CIA or CFA Certifications is an added advantage. However, candidates with MBA (Accounting option) should possess any of the stated professional certifications.
5. Should have knowledge in program development, accreditation and approval processes of academic programs.
6. Should have knowledge in national, regional and international standards, norms and practices relating to quality assurance standards of Education or Institutions of higher learning.
7. Should be proficient in the use of information technology and data analysis techniques and tools.
8. Should be a person of strong and impeccable integrity.
9. The applicant should be below the age of 55 years at the time of application.


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